

VACANCY FRONT OFFICE INTERN

Amsterdam Apollo Hotel - Ramada Apollo Hotel - Crowne Plaza Den Haag -
Apollo Hotel Lelystad - Apollo Hotel Almere

We are looking for a front office intern in multiple Apollo Hotels. We expect you to be enthusiastic and flexible, but are you also easy going and always a helping hand for our guest? Then we need someone like you as our new:

FRONT OFFICE INTERN

Apollo Hotels

Eager to find out what it's like to be a Front Office Manager? Confident that you have what it takes to become a successful Hotel Executive? Join us here at the Apollo Hotels. Apollo Hotels is young, fresh, passionate and alternative. This is reflected in our attitude to our guests, our no-nonsense way of working and definitively in how we treat our employees. And as one of the fastest growing hotel groups we can offer excellent career opportunities!

What does your day look like as Front Office Intern?

You make sure the reception desk and the lobby are well organized. One last check in the mirror. Ok, Perfect! Now you can get down to work. You are the main contact point for guests, and this radiates from you. You and your colleagues are responsible for the ins and outs behind the desk and make sure that every guest checks in and out smoothly. You provide them with all the information they need. You prepare invoices and arrange payments. If you think the guest needs an upgrade you arrange it. You also serve customers by telephone. During moments when there are no guests to help, you work on the administration. Thanks to your keen eye and warm welcome the guest will always want to return!

Why are you our new Front Office Trainee?

- You are currently doing a bachelor degree in hospitality;
- You got strong social skills;
- You speak and write Dutch fluently, English is a preference;
- Stress? Not on your watch.
- Ownership defines you.

Why is doing an internship at Apollo Hotels so great?

Are you ambitious? Good! Let's work together to make sure all yours and ours dreams come true. We like to help you develop even more. You do that at our Apollo Academy, which is our training institute. We like to keep you healthy and energetic. That is why we have an interesting sport benefits for you. Travel expenses are taken care of and a collective health insurance is included. And then we haven't even mentioned the other luxury benefits of working in a hotel; for a special rate, we will serve your every need in all our hotels and restaurants, including Thermae 2000. Make sure all your friends and family members benefits from all these special rates.

Yes, I am perfect for this internship!

Yes! Are you our new team member? We would like to see your application very soon. We like to hear how you will surprise our guests and make their stay something to never forget.

If you still have questions after reading this job vacancy, ring **Annely, Manon or Marte** in the HR department on 020 207 03 20.