

PROJECT MANAGER AMSTERDAM

Are you a recent graduate and are you looking for a versatile and challenging position in an international company? For our office in Amsterdam we're looking for a motivated project manager who will join the team in our beautiful capital.

JOB DESCRIPTION

As project manager at Mise en Place Amsterdam you take full responsibility for the planning and execution of our projects and play a key role in exceeding the expectations of our partners in the hospitality industry.

WHAT YOU'LL DO:

For the projects you supervise, such as the Johan Cruiff Arena, Bijenkorf and Grand Hotel Krasnapolsky, you ensure that everything is taken care of from A to Z. You are in contact with the employees who work for the Amsterdam office, our business partners and our support office.

You'll be a part of our office team consisting of young, ambitious people. Together as a team you will work on achieving financial and commercial objectives. Your tasks will include:

- Scheduling employees at our clients' events;
- Matching the needs of our clients;
- Handling the administration of projects;
- Supporting the recruitment & selection of new employees.

YOU ARE:

- Stress-resistant, able to work both structured and flexible;
- Someone with experience in the hospitality sector;
- Fluent in Dutch and English;
- Available from March 1st.

WHAT'S IN IT FOR YOU:

- A full-time contract for 40 hours a week;
- Competitive salary based on training and experience;
- Full reimbursement of travel expenses;
- Personal growth and development opportunities (e.g. to operational manager or account manager);
- A young work environment with many internal trainings, events and fun employee get-togethers.

WHO ARE WE?

Mise en Place is internationally leading in the supply of high quality hospitality staff with over 25 years of experience. On a daily basis, we create the perfect match between thousands of young talents and many private caterers, luxury hotels, fine dining restaurants, football stadiums, congress centres and event venues.

INTERESTED?

Please send your resume and cover letter to melissa.kuhnen@miseenplace.eu. We will contact you within 3 working days.